



## NC DMA PRIVATE DUTY NURSING (PDN)

### PRIOR APPROVAL REFERRAL FORM

DMA-3061

For initial PDN requests, submit either a) this form along with a DMA 3075 or  
b) a physician's letter of medical necessity.

#### PATIENT INFORMATION

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
MID #: \_\_\_\_\_ Medicare #: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Sex: \_\_\_\_\_

#### RESPONSIBLE PARTY/ HEALTH CARE POWER OF ATTORNEY/LEGAL REPRESENTATIVE

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

#### CAREGIVER INFORMATION

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Numbers: work \_\_\_\_\_ home \_\_\_\_\_  
Relationship to Recipient: \_\_\_\_\_  
Hours/Day Available to Care for Recipient: \_\_\_\_\_

#### PHYSICIAN INFORMATION

Community Attending's Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Names and Phone Numbers of Other Physicians Ordering Care: \_\_\_\_\_

#### NURSING AGENCY INFORMATION

PDN Agency: \_\_\_\_\_  
Address: \_\_\_\_\_  
Nursing Contact Person: \_\_\_\_\_ Contact's Phone Number: \_\_\_\_\_  
PDN Provider Number: \_\_\_\_\_

#### INSURANCE INFORMATION

Insurer's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person & Phone Number: \_\_\_\_\_  
Policy or ID Number: \_\_\_\_\_ Amount of PDN Covered by Insurance: \_\_\_\_\_

#### MEDICAL INFORMATION

Primary and secondary diagnoses that support the need for PDN: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Primary nursing interventions and the frequency with which these are performed at home: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Physician Orders for Daily Hours and Weeks' Duration: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Decreasing Hours: \_\_\_\_\_

Referred by Name/Agency: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax this form to CSC at: (855) 710-1964

Instructions for completing this form can be found at <http://www.NCTracks.com/PAformhelp>